





#### 4 - Construction Drawings

Sign fabrication details, mounting elevations, location plans, and a final sign message schedule are prepared and assembled into a complete set of sign program construction documents.

If the project is to be competitively bid, a CSI specification are also prepared, and the preliminary implementation budget may be revised.

If the project is a design-build project, a quotation for fabrication and installation of the sign program is prepared and submitted to the owner and architect for review and approval.



#### 5 - Fabrication

All sign elements are fabricated in strict accordance with the construction drawings and specifications.



#### 6 - Installation

All sign elements are installed at the project site in accordance with the construction drawings, as well as applicable code and regulatory requirements. Care will be taken to coordinate execution of the signage work with on-site conditions.

Coordination of on-site conditions will include blocking within walls to support sign elements, electrical power feeds, building occupancy inspection schedules, and the work schedule of related trades."



#### 7 - Updating

Many sign programs deteriorate over time due to an inadequate plan for updating and maintaining the signage. As-built drawings are prepared to reflect changes to the program during fabrication and installation, and reorder procedures are established with the owner.